

DUNDEE FC SUPPORTERS' SOCIETY LIMITED

Election Rules – 11 January 2020 AGM

Introduction:

1. This document, along with the timetable and official ballot paper as specified hereunder in paragraph 7, constitute the Election Rules, Regulations and Procedure and is drafted in accordance with existing constitution of the Dundee FC Supporters' Society Limited. The purpose of the Election Rules is to ensure that the elections for Society board members are conducted in a democratic and unbiased manner in accordance with this policy, the Society Rules, and any other policy in force.

2. Definitions:

AGM	Annual General Meeting
The Society	Dundee FC Supporters' Society Limited
EMG	Election Management Group
EMG Address	Election Management Group, c/o Dundee Football Club Ltd, Dens Park Stadium, Sandeman Street, Dundee, DD3 7JY
SB	Society Board
Society Website	www.dee4life.com

Election Control:

3. During the election period the EMG will ensure that the election is run in accordance with this Election Rules document on behalf of the members of the Society
4. The EMG will comprise of an odd number of persons and any decisions taken will be by majority vote and recorded.
5. The EMG will appoint a returning officer from its number who is not a member of the Society.
6. Society members serving on the EMG shall not be eligible to nominate candidates, and may not vote or stand in the Election.
7. Polling for the election is to run by an independent Election Management Group, subject to this Election Rules document. The results as determined by the EMG and their interpretation of this policy, subject to any appeal as provided for herein are final.
8. Election details will be posted on the Society website. The timetable and official ballot paper will also be posted on the Society website and these will comprise part of the Election Rules, Regulations and Procedure.
9. The EMG Address must be a physical location (e.g. not a PO Box service) and a valid postal address in the UK.
10. All nominations must be made on the official nomination form made available to members, signed by the member, and must be delivered by post or by hand by the deadline specified in the timetable to the EMG Address. No nomination forms delivered after the deadline will be counted. A minimum of 2 proposers is required. Each member may only propose one candidate. A signed letter of nomination from a member is an acceptable substitute for manuscript signature on a candidate's nomination form.
11. All nomination forms shall be retrieved by a member of the EMG from the EMG Address at the close of the nomination period specified in the timetable.
12. The EMG will verify that nominations are from members and check for "multiple nominations". If multiple nominations are found then the candidate that submitted their nomination form first shall be accepted. Thereafter a nomination form containing a further Candidate nomination by the same member will be rejected.
13. In signing the nomination form or ballot paper, candidates and members are bound by the terms and conditions of the election rules and regulations.

14. Specifically candidates are also self-certifying that they comply with the following rules of the DFCSS Election Policy available to download at: <http://www.dee4life.com/downloads-and-minutes>

Rule 5.9: No candidate can stand who is:

- (with the exception of Co-opted Members co-opted onto the Society Board under Rule 65 of the Rules) who ceases to be a Member of the Society;
- who has been a member of the Board for 12 consecutive years;
- who is subject to a bankruptcy order or has in place a composition with his/her creditors;
- who is subject to a disqualification order made under the Company Directors Disqualification Act 1986;
- fails to abide by any rules for the conduct of elections made by the Society Board.
- who has a conviction for an indictable offence (other than a spent conviction as defined by the Rehabilitation of Offenders Act 1974);
- in relation to whom a registered medical practitioner who is treating them gives a written opinion to the Society stating that they have become physically or mentally incapable of acting as a Director and may remain so for more than three months;
- in relation to whom by reason of their mental health, a court makes an order which wholly or partly prevents them from personally exercising any powers or rights which that person would otherwise have;

In addition; Save for the exceptions referred in the Constitution, no Society Board member is to have any material financial interest personally or as a member of a firm or company or as a director or other officer of a business trading for profit or in any other way whatsoever in any contract or other transaction with the Society. For the purposes of this rule, an interest of a person who is connected with a Society Board member shall be treated as an interest of the Society Board member.

15. All votes must be cast on the official ballot paper made available to members, signed by the member, and must be received by post or hand delivery by the deadline specified in the timetable to the EMG Address. No ballot papers received after the deadline will be counted.
16. All ballot papers shall be retrieved by a member for the EMG from the EMG Address at the close of the ballot specified in the timetable.
17. The EMG will verify that votes are from members and check for 'multiple votes'. If multiple votes are found then the first vote submitted will be accepted. Thereafter a ballot paper containing a further vote by the same member will be rejected.
18. Election results will be determined by the EMG in line with the first past the post system.
19. The results will be communicated in writing to the Society Board by the returning officer and communicated to members on the Society website.

Election Rules:

20. During the election the EMG, or SB members, cannot provide advice in such a capacity to voting members as to the suitability of any candidates on behalf of the Society. Any opinion, or advice provided, should be taken as provided in a personal capacity.
21. Complainants have the right of appeal to the EMG, and then through the complaints procedure detailed in Section 7 of the Election Policy.
22. Appeals must be made in writing to the EMG as detailed in rule 21, and must arrive at the email or postal address specified not later than three working days after the announcement of the ballot results to members.
23. All communication regarding Election Rules and result should be addressed to the EMG, via email at "contact@dee4life.com", or by letter addressed to the EMG at the EMG Address.
24. Should any candidates contravene the Election Rules the EMG shall judge whether a disqualification shall apply.
25. The SB will decide what action, if appropriate, may be taken should disqualification occur.

26. Should the election not produce sufficient elected SB members to fill all vacancies on the SB, the casual vacancy rules shall apply.
27. All candidates shall leave their contact details with the EMG.

Statements in Support and Campaigning:

28. The EMG will publish a document containing the candidates' statements in support of their nomination.
29. The EMG will be responsible for circulation of the statements in support document with ballot papers.
30. On a membership-wide basis, campaigning will be restricted to this publication, No further Election campaigning material will be circulated to all members. Other than this personal campaigning is allowable.
31. All candidates can submit a statement in support of their nomination of up to 200 words to the EMG by close of nominations. The Candidate's name need not appear in these works. Acronyms, pseudonyms, and slang will be at the discretion of the EMG.
32. All the candidates' statements in support are to be received in written form, typed, and proof read before issue. The number of words counted shall be decided using Microsoft Word.
33. If a candidate's statement in support has more than the permitted two hundred words, it will be truncated at 200 words and text will be inserted below stating: "The Candidate's statement in support has exceeded the permitted two hundred words and has therefore been truncated".
34. Candidates' statements in support written in the third person shall be accepted.
35. Candidates and nominees can only put their real names on nomination documentation. No nicknames will be accepted.
36. Candidates must not in their statements in support: make threats or insults; use derogatory or abusive language; or make statements which discriminate by reason of sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.

Election Timetable November 2019/January 2020:

Postal ballot rules & timetable available for inspection at www.dee4life.com	Friday 15 Nov 2019
Notification of Election	Friday 15 Nov 2019
Canvass nominations for elected posts	Friday 15 Nov – Friday 13 Dec 2019
Deadline for receipt of nomination for elected posts	5pm on Friday 13 Dec 2019
Ballot papers available, along with candidates' statements*	Monday 16 Dec 2019
Deadline for receipt of ballot papers	5pm on Wednesday 8 Jan 2020
Announcement of ballot results at AGM	11 Jan 2020

*If the number of candidates does not exceed the number of vacancies arising, there shall be no need for a ballot. Details of valid nominations will be communicated to the SB who will submit them to the AGM for approval by those members present by way of an affirmative ballot as outlined in section 8.3 of the DFCSS Election Policy.

Due to prohibitive postage costs ballot papers and candidates' statements will not be issued by post, but will be available to download from the society website www.dee4life.com or in person from Dens Park, or by post from the EMG only if requested in writing to the EMG by 5.00pm on 27 December 2019.