

Dundee FC Supporters' Society Limited

Moving Forward Together



DFCSS Ltd Board Meeting – Minutes

Tuesday 25th February 2014 at 7pm, LRJH Offices.

Present: Peter Campbell (PC), Ross Day (RD), Carol Findlay (CF), Mike Jeffries (MJ), Bob Hynd (BH) Ian Baird (IB), John Burke (JB)

Apologies: Colin Reid (CR), Chris Wallace (CW), Graham Pert (GP)

PC opened meeting at 7.15pm

1. John Burke (DSA Treasurer)
 - Thanks given to John Burke for taking on position of DSA Treasurer.
 - JB gave the Society board an update on DSA finances and a breakdown of the recent Valentine's Dinner.
2. Minutes of last meeting held 27th January 2014.
 - Recapped and agreed. PC proposed amendments to 8) Stadium buy back. CF and RD seconded. RD to publish on website once amended.
3. Action points arising from previous meetings.
 - a) Society Secretary's correspondence folder.
 - Carried forward.
 - b) Document of timetable/process/procedures of AGM.
 - Carried forward.
4. Update on Finance.
 - MT to try to complete all of January's accounts without JK. This is a large task - JK to guide CF through the phases.
 - PC suggested MT to come to the start of a society meeting to meet everyone (similar to JB's attendance).
 - No feedback regarding the new payment system (go cardless). Should find out if it's working when the BoS statement arrives.
 - New bank account – Santander – no cards or internet banking as would result in only one signatory. Allows direct debits and standing orders to be paid out, receive standing orders in. There is a £7.50 monthly fee (currently pay £25 per month with RBS). This would allow the society to bank £1000 in cash per month and all non cash transactions are free. DF to speak to RBS to receive information about other RBS accounts.
 - Change of signatory form given to CF at meeting. CF and BH to be added as signatories. BH completed form at meeting.
 - MJ inquired about budgeting – decided as per last meeting, a meeting will be held to set a budget for 2014/15 around the beginning of April.
5. Fans Representative/Club Board update.
 - CR not present.
 - Still no further progress with BBC Journalist since last meeting. CR offered to contact journalist by email. BH would also be able to contact journalist if required.
 - RD has requested KPIs from CR, these used to be supplied so information can be fed back to fans; this information has not been shared recently.

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- CF passed on a fan complaint regarding the club website – no information available on the website regarding the youth fixtures, need to check DUFC website to find out fixtures. RD believed there may be restrictions on publishing time/venue, however the new website has a youth development area so should be available there.
- Work is progressing with the Manhattan works training facility.
- South enclosure toilets are complete, waiting for building inspection – should be open this Saturday.

6. Communications update.

- The website has been delayed due to problems with Ustream – can't secure the link which would mean anyone could view footage free. Ustream could've fixed problems for \$990 per month. RD thought that was too expensive and has sourced Scale Engine at \$35 per month, which has been tested this week. Now need to download Wire Cast (programme which footage is streamed from) should cost \$350.
- Last game was streamed FOC as a trial with approx. 50 viewers, no complaints received.
- RD has been keeping fans updated regarding DFCTV so it's not felt an apology is needed for the delay to the streaming service starting.
- Need monthly report from PC and CR.
- Positive feedback has been received from fans regarding positive atmosphere around the club after the new management team has been installed.

7. Membership Update.

- Letter is to be drafted warning members that a renewal will be received in the next few months and detailing changes (£5 annually). The letter should also sell the society vision, and acknowledge those who have put time, effort and money into the Society and were responsible for saving the club. We are looking into creating a historic membership on 31st May 2014 with the names of all members on the 31st May 2014 and then going forward an up to date membership with full rights will be created.
- Meeting to be held next week to draft the letter.
- Outside professional help to be requested – with Board members being tasked to contact Society members who may be able to help.

8. DSA update received from GP.

9. Stadium buy-back.

- IB brought the board up to date with progress with the ongoing proposals.

10. AOCB

- Need to look at website advertisement.
- Trackside advertisement for DFCTV – 2 spaces available.
- Possible pamphlet – Derek Gerrard.
- NR is to be copied into emails regarding payment for DFCTV.