

Dundee FC Supporters' Society Limited

Moving Forward Together

(Registered by the FSA under the Industrial and Provident Societies Act 1965 – Reg. 2639 RS)

DFCSS LTD. BOARD MEETING – MINUTES

Saturday 18th September 2010, 10am, Andy Penman Lounge, Dens Park, Dundee

Present: Dave Forbes, George Harris, John Keith, Alex Kidd, Fraser MacDonald, Graham Smith.

Apologies: Bill Brewster, Stuart Murphy (Fraser chaired the meeting in Stuart's absence)

In the week ahead of the meeting, Mike Jeffries tendered his resignation as a director for personal reasons.

1. Approval of Minutes of the last two Board Meetings

The minutes of the board meeting held on 21st August 2010 were proposed by Graham Smith, seconded by Alex Kidd and unanimously approved.

The minutes of the board meeting held on 30th August 2010 were proposed by John Keith, seconded by Graham Smith and unanimously approved.

2. Matters Arising from Last Minutes

- Stuart to raise board and share ownership issues
- A date was set for the Q&A but it was subsequently postponed
- George identified the winner of the Brian Kerr shirt (Davie Craig) and it was handed over
- Ian Baird sent Fraser the Development Club constitution on Tuesday
- *Older issues are on a separate action list*

3. AGM/EGM Planning

Fraser indicated that more time was required to prepare all the necessary documentation, and to put an election management committee in place.

Of the directors co-opted, Bill Brewster would remain so as treasurer but John Keith and George Harris would stand for re-election in their own right, as would Stuart Murphy. One place must therefore be reserved for a second co-optee per the Rules. All directors resigning, including Fraser and Dave as the longest-serving elected board members, should submit written resignations dated 10.30am 18th December 2010, eg the time and date of the AGM.

George noted that in fairness Fraser's workload needed to be spread around, and formal roles and responsibilities should be drafted. George volunteered to take on membership packs following Mike's resignation – Fraser to supply database to do labels. Alex has updated around a dozen cash members paid via the shop with season tickets.

4. Finance Update

Alex has provided the ledgers and documentation (not formal accounts) to the auditors, although following Steve Taylor's appointment to the board, new auditors are required.

Alex has resigned the position of treasurer although he remains a director, and proposed Bill Brewster to fill the position. This was seconded by Dave with all in favour. Alex agreed to assist Bill for as long as necessary. Bank account signatories are to be updated.

As of today the bank account contains approx £10,800. We have received one million shares for our £10,000 purchase last month (bringing our total to 27.02% of the issued share capital) although we have yet to receive a certificate. Bill agreed to transfer the balance in the DSA account by the next meeting, leaving £1 in the account open while chasing final club payments. The DSA laptop and karaoke equipment also needs to be transferred, along with an external hard drive, with the value and date of purchase recorded for the accounts. The DSA's shares in DFC are also to be transferred.

5. Agreement on strategy, key objectives and ownership

Postponed to a later date.

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6. Approval of budget for the season

Concerns were expressed that we may be left “holding the baby” as far as Dundee FC is concerned. Our overall strategy was therefore agreed as to raise money to build up a contingency fund, and only money from the Club Dundee account should be considered for immediate input to the club. John noted that “emergency” requests such as last month must be avoided.

Any charitable donations should be scaled back although schools visits should still take place with time and effort needed – Dave took this action.

It is not clear who is taking over the Junior Dees. A complaint has been received and members have not received their packs. John is in discussions with Harry. Alex has received two invoices incorrectly addressed to the Society relating to Junior Dees.

Formal expenditure and income budgets for each area remain to be set, although some events are already planned eg Burns Supper (Feb 12th – est £1000), POTY Dinner (May 8th – est £5000), Golf in July, and a 7-a-side competition at the end of May.

Communication was also discussed with the fans’ rep to have a monthly column in the programme, while club profiles and pre-match events should also be included.

7. Development Club

Still to be concluded so no formal sub-committee appointed today.

8. Membership Tiers / Club Dundee

Fraser provided an overview of the membership tiers agreed with the club eg Gold, Platinum etc.

Barry to provide spreadsheet which will be checked versus the previous list and updated on ITWM.

9. Matchday Activities & Merchandise

A crossbar challenge has been ruled out by Jim, but a 10 second challenge was agreed to be run. Dave to see Graeme Adam re noticeboards for the next game.

10. AOCB

A volunteer will be needed for 2nd October for the Penman Lounge if a sponsor is attending.

A meeting with the club should be arranged so things become less one-way, pushing our emphasis harder, making sure staff know who does what from our side & vice-versa. Stuart to lay out contact points. Stuart also to set a date for the Q&A.

Date of Next Meeting: The next board meeting is scheduled to take place by conference call on Thursday 30th September, and the next in-person board meeting on Saturday 23rd October.

The meeting closed at 9.15pm.